

## FOR EMPLOYERS

Here's how to get started:

**1. Create an account.** Enter your business details and email address at [Working Papers.com](#)

**2. Complete your employer profile.** Once we have this information, we'll assign your business a unique 8-digit code. For businesses you hire so we can link their Working Papers application with more than one location, we assign a unique 8-digit code.

**3. Check your email.** We'll notify you every time a minor submits a Working Papers application

information and approve their application, the minor's caregiver will be prompted to do the same

If the application is rejected, the email will tell you why

**4. Schedule their first day!** Once an application is approved, employers, minors and caregivers will

## FOR MINORS

**CONGRATULATIONS** on your job offer!

Here's what to do next:

**1. Create an account.** Enter your name and email address at [Working Papers.com](#). We'll send you a unique 8-digit code

**2. Complete the application.** Enter your employer's unique 8-digit code and your caregiver's name and email address to submit your part of the application. If your employer is not registered, give us their email address and we'll send you an email with their unique 8-digit code

## FOR CAREGIVERS

**CONGRATULATIONS** on your job offer!

Here's what to do next:

**1. Create an account.** Enter your name and email address at [Working Papers.com](#). We'll send you a unique 8-digit code

**2. Complete the application.** Enter your employer's unique 8-digit code and your employer's name and email address to submit your part of the application. If your employer is not registered, give us their email address and we'll send you an email with their unique 8-digit code